





Ferdinan

Passionate to work and explore new challenge. Experience in HR Recruitment to reach the best candidates for company. Give the suggestion system for company to make the work flow be better than before.

Work experience

Selection Staff

Jan 2022

PT Capella Dinamik Nusantara, Medan

1. Publish a job vacancy based on Personel Requisition.
2. Filter the applicants based on their competency for requirement position and company culture.
3. Run a psychological test, interview the candidates, and forward the candidates to the "user" who require a new employee for vacant position.
4. Explain SOP, norm, and rules in the company to the candidates.
5. Report the recruitment progress daily, weekly, and monthly.
6. Do the other job that relevant to the main job.

Education and Qualifications

Bachelor of Psychology

Sep 2017 - Dec 2021

Universitas Sumatera Utara, Medan

- Active in campus organization and competition.
- Graduated with GPA 3.59/4.00.

Senior High School

Jul 2014 - Jun 2017

SMA Swasta Methodist - 3 Medan, Medan

Courses

MS Excell untuk Pemula Hingga Mahir

Feb 2023 - Mar 2023

Udemy

- Learn how to use Microsoft Excel especially some formula : IF, COUNTIF, SUMIF, VLOOKUP, HLOOKUP, and Pivot Table

Achievements

- Being Chosen as the 3rd Most Outstanding Student (aka. Mahasiswa Berprestasi) of Faculty of Psychology Universitas Sumatera Utara.

Skills

Communication



Microsoft Excel



Hark Working



Personal

Name

Ferdinan

Address

Jalan Razak No 9B
20113 Medan

Phone number

(+62) 85965837838

Email

ferdinan17dai@gmail.com

Date of birth

16-04-1999

Place of birth

Medan

Gender

Male

Nationality

Indonesia

Marital status

Single

Driving licence

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Website

www.linkedin.com/in/ferdinan-ferdinan-160499dai

LinkedIn

Ferdinan ferdinan

Interests

Read a book

Sport

Listen to music

Languages

Bahasa

Native

English

Advanced

日本語

B1